

Board of Selectmen
Extension 109
Town Administrator
Extension 109
Town Accountant
Extension 120
Town Clerk
Extension 114
Tax Collector
Extension 113
Treasurer
Extension 112 or 110
Board of Assessors
Extension 111
Land Use Office
Extension 117
Planning Board
Extension 121
Conservation Commission
Extension 115



Animal Control
 Board of Health
 Building Commission
 Conservation Commission
 Council on Aging
 Cultural Council
 Electrical Inspector
 Gas & Plumbing Inspector
 Historical Commission
 Municipal Planning
 Parks & Recreation
 Planning Board
 Zoning Board of Appeals

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TOWN OF ASHBURNHAM

Town Hall, 32 Main Street
 Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

TOWN ADMINISTRATOR'S REPORT

March 7, 2011

• TOWN COMMITTEES

Currently there are openings on the Conservation Commission (2), Council on Aging (3), Historical Commission (1), and Advisory Board (1). These are all listed on the Town's website under Volunteer Opportunities.

Need the Board to vote Bill Johnson as the Advisory Board's representative on Capital Planning.

• WATER TANK

Schedule is on track:

High Street

Bid	#1 Pump mod., #2 Site work	February 22 nd
Bid	#3 Tank	February 24 th
	Alt # 1 Transmission Radio tower	
	Alt # 2 Install water lines down Cushing Street	
	Alt # 3 Demolition of old tank	

Bids for #1 and #2 contracts came in under #3 was a little over, but total within budget. Tighe & Bond will review all bids for content and send a recommendation to Commissioners and Board of which contracts to award and to whom.

Start of Construction	May 30 th
On line	September 30 th
Gardner Hill	
Design	May 1 st
Bid	June 1 st
Repairs Complete	November 30 th

- **FY12 BUDGETS**

FY12 budget draft is complete and ready for review of the Advisory Board and Board of Selectmen.

I also attended the Tri- Board meeting on Wednesday March 2nd

On Wednesday March 2nd attended a regional purchasing meeting in Gardner. Initial opportunities include Fuel Oil contracts and elevator services. This is still in a preliminary phase, but does show merit. Other communities include Leominster, Westminster, Winchendon, and Gardner.

- **CAPITAL PLANNING**

I met with the Capital Planning Committee on March 1st to finalize capital plan for FY12.

- **BRIGGS SCHOOL**

On Thursday March 3rd I represented the BOS and traveled with the Building Committee to review three separate schools that use wood pellets as a source of heat.

- **SOUTH ASH RESIDENTS**

I met with a group of South Main Street residents, who are concerned about the upkeep of their neighborhood.

1. Playground area needs fence and general repair
 - Will look in the spring to put together a clean up day that will include residents, DPW staff, and possibly other volunteer group
2. Roads and sidewalks are in need of repair
 - Once CH90 monies become available will review priority list to help address issue.
3. What to do with the South Ash Fire department building.
 - Need to solicit ideas from rezoning to reuse.

- **WORCESTER REGIONAL RETIREMENT SYSTEM**

Sylvia contacted Kevin Blanchette the CEO of Worcester Regional Retirement System to come and talk to the Board on March 21st, about our assessment calculation to the system and how the system works.

- **FINANCIAL MANAGEMENT**

I met with Anne Cervantes, Nancy Haines, and Ed Vitone to review and discuss the request of the Light Department to keep status quo the financial model currently in place. Another meeting is planned in the next couple of weeks after which there will be a recommendation made to the Board of Selectmen.